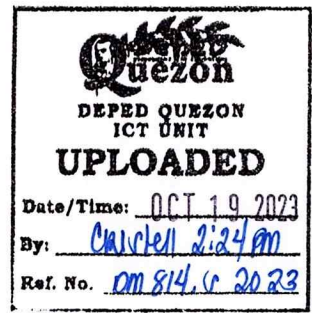




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



17 October 2023

DIVISION MEMORANDUM
DM No. 814, s. 2023

**SUBMISSION OF 2024 REVISED/ADJUSTED GENDER AND DEVELOPMENT (GAD)
PLAN AND BUDGET**

To: Assistant Schools Division Superintendents
Division Chiefs
Division GAD Focal Point System
District GAD Coordinators
School GAD Coordinators
All Others Concerned

1. In line with the **Memorandum Circular No. 2022-03** issued by the Philippine Commission on Women (PCW) regarding the **preparation and submission of the 2024 Gender and Development (GAD) Plan and Budget** and to align with the identified list of **priority gender issues and mandates** of the Department of Education (DepEd), this Office through the Division GAD Focal Point System (GFPS) advises all concerned regarding the **submission of the revised/adjusted 2024 GAD Plan and Budget**.
2. All school GFPSs are advised to **review, as necessary, the modality of implementing the GAD Programs, Activities, and Projects (PAPs)**.
3. Relative to this, **all District GAD Coordinators** are empowered to check whether the submitted GAD plan and budget of the schools for FY 2024 are aligned with the identified **gender issues**. They may provide recommendations, if any, to help the schools improve the GAD plan and budget.
4. To ensure the smooth and ease of submission and consolidation of the FY 2024 revised/adjusted GAD plan and budget, **all District GAD Coordinators** shall **provide necessary technical assistance** to the school GFPSs to shed light on the revision and adjustment of the GAD plan and budget for FY 2024.

DEPEDQUEZON-TM-SDS-04-009-003



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5. **All District GAD Coordinators** shall submit the **consolidated FY 2024 revised/adjusted GAD plan and budget of the schools** to the Division Office through **tinyurl.com/Dist-GPB-2024** on or before **October 27, 2023**.
6. Further, all schools are also advised to upload their **FY 2024 revised/adjusted GAD plan and budget** for reference of the **Division GFPS** through **tinyurl.com/Sch-GPB-2024** not later than **October 27, 2023**.
7. All **shareable files** relative to the submission of the 2023 revised/adjusted GAD plan and budget can be downloaded through **tinyurl.com/GADtemplates24** for reference of the schools and districts.
8. Please be informed that **all concerns of schools relative to the submission of the FY 2024 revised/adjusted GAD plan and budget** shall be coordinated directly and properly with the **District GAD Coordinators** for appropriate technical assistance.
9. For wide dissemination and strict compliance.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

hrdmjps10/17/2023

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